

# **APPLERIDGE SENIOR LIVING**

## **CAREER OPPORTUNITY**

### **Job Description – Server Trainee**

**Part Time:** 20 hours per week approximately

**Pay:** Current NYS minimum wage

This is a non-tipping position that pays the current NYS minimum wage (not food service minimum wage) and will teach you all the skills needed for a higher level serving job.

- Greets all guests with enthusiasm and friendliness.
- Answers resident questions about food, beverages, and our facilities accurately and in a friendly manner.
- Develops professional relationships with residents.
- Provides the highest level of service in accordance with our standards while performing all Job responsibilities.
- Prepares work area for either opening, mid-shift, or closing in accordance with company standards.

### **Key Responsibilities**

- Identifies food orders when ready and delivers items to tables in a timely manner.
- Other job responsibilities as needed.
- Cleans dishes whether by hand or by loading dish machine.
- Communicates with cooks to ensure resident satisfaction.
- Maintains professional relationships with all co-workers.
- Follows checklists for duties assigned by Supervisor, Director of Dining Services, or Event Coordinator.
- Buses tables.
- Maintains a professional appearance at all times.
- Maintains a safe, clean, organized, and stocked work area.
- Performs duties as assigned by Supervisor, Director of Dining Services, or Event Coordinator.
- Maintains full knowledge of menus, recipes, and other pertinent information.

- Constantly increasing knowledge of food, beverages, and other products and services.
- Responsible for constant sanitation, organization, and proper food handling.
- Clock-in ready to work, in required uniform and no earlier than five minutes prior to shift.

## **Requirements**

- At least 16 years of age.
- Must be able to work flexible shifts and schedules, including weekends and holidays.
- Must be able to lift and carry 40 pounds.
- Must be able to stand, walk, lift, and bend for long periods of time.
- Must be able to demonstrate competency as outlined in the training schedule.
- Excellent people skills and outgoing personality.
- Team player.
- Hard worker.
- Honest.